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| 1. Name of the Certificate 1  |
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| Field of study 7670 M pedagogical assistant |
| 2. Translated title of the Certificate 2  |
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| Študijný odbor 7670 M pedagogický asistent (sk) |
| 3. Profile of skills and competences |
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| The holder of the certificate is able to:* to communicate correctly in the official language, both verbally and in writing,
* to communicate using one world language at least at the B1 level per the Common European Reference Framework,
* to adapt to changing living and working conditions, to work in a team and to take responsibility for assigned tasks,
* to work with information, to use information and communication technologies and equipment,
* to apply the principles of financial literacy,
* to act environmentally with regard to a sustainable development strategy,
* to apply basic legal rules, the principles of occupational health and safety and environmental protection,
* to provide basic first aid in response to accidents, small injuries and life-threatening conditions,
* to communicate with people sensitively and tactfully,
* to design, organise, carry out and evaluate educational and leisure activities according to the instructions of the teacher,
* to identify psychological and social factors and learning styles of children and students,
* to integrate children and students with special educational needs with other children and students,
* to help children and students in learning the curriculum and required competences and in preparation for the school courses,
* to create conditions necessary to overcome language, cultural and social barriers of children and students while ensuring educational process,
* to develop social skills, approaches and cultural identity of children and students,
* to develop self-care activities of disabled children and students necessary to handle regular operations during curricular and extra-curricular activities,
* to help children and students coming from diverse cultural or disadvantaged social backgrounds to adapt to school environment and deal with educational requirements,
* to plan, organise and carry out leisure activities for children and students (singing, musical, physical, art, dramatic and other activities),
* to exercise and protect children's rights.
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| 4. Range of occupations accessible to the holder of the certificate 3 |
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| Graduates find work as pedagogical employees at schools and educational institutions.Examples of potential job titles include: teaching assistants, educator's assistant and assistant of master in vocational education. |

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| 5. Official basis of the certificate |
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| Body awarding the certificate | Authority providing accreditation / recognition of the certificate |
|  | Ministry of Education, Science, Research and Sport of the Slovak RepublicStromová 1813 30 BratislavaPhone: +421 2/59 374 111[www.minedu.sk](http://www.minedu.sk)  |
| Level of the certificate (national or European) 1Full secondary vocational education SKQF/EQF 4ISCED 354 | Grading scale / Pass requirements  1 – excellent 2 – praiseworthy 3 – good 4 – sufficient 5 – insufficient |
| Access to next level of education / training 1Higher vocational education, ISCED 554University, 1st degree, ISCED 655, 645, 665 University, 2nd degree, ISCED 766 | International agreements on recognition of qualifications1 |
|  Legal basis |
|  Act No. 245/2008 Coll. on Education and Training (Education Act) and on amendment of certain acts; Act No. 61/2015 Coll. on Vocational Education and Training and on amendment of certain acts; Decree of the Ministry of Education of the Slovak Republic no. 318/2008 Coll. on the completion of studies at secondary schools, as amended.  |
| 6. Officially recognised ways of acquiring the certificate |
| Successful completion of the four-year training program in the given field of study by passing the school leaving examination. |
| 7. Additional information After successful completion of the training program in the given field of study the graduates receive a certificate confirming their passing of the school leaving examination.  |
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| Entry requirements 1* lower secondary education ISCED 244
* fulfilment of prerequisites in the admission procedure
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|  More information (including a description of the national qualifications system) |
| Ministry of Education, Science, Research and Sport of the Slovak Republic, Study and Training Group<https://www.minedu.sk/18673-sk/studijne-a-ucebne-odbory-sauo/> |
|  National Europass Centre |
| State Vocational Education InstituteBellova 54/a,837 63 Bratislavaeuropass@siov.sk [www.europass.sk](http://www.europass.sk)  |