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| 1. Name of the Certificate 1 |
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| Field of study 7670 M pedagogical assistant |
| 2. Translated title of the Certificate 2 |
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| Študijný odbor 7670 M pedagogický asistent (sk) |
| 3. Profile of skills and competences |
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| The holder of the certificate is able to:   * to communicate correctly in the official language, both verbally and in writing, * to communicate using one world language at least at the B1 level per the Common European Reference Framework, * to adapt to changing living and working conditions, to work in a team and to take responsibility for assigned tasks, * to work with information, to use information and communication technologies and equipment, * to apply the principles of financial literacy, * to act environmentally with regard to a sustainable development strategy, * to apply basic legal rules, the principles of occupational health and safety and environmental protection, * to provide basic first aid in response to accidents, small injuries and life-threatening conditions, * to communicate with people sensitively and tactfully, * to design, organise, carry out and evaluate educational and leisure activities according to the instructions of the teacher, * to identify psychological and social factors and learning styles of children and students, * to integrate children and students with special educational needs with other children and students, * to help children and students in learning the curriculum and required competences and in preparation for the school courses, * to create conditions necessary to overcome language, cultural and social barriers of children and students while ensuring educational process, * to develop social skills, approaches and cultural identity of children and students, * to develop self-care activities of disabled children and students necessary to handle regular operations during curricular and extra-curricular activities, * to help children and students coming from diverse cultural or disadvantaged social backgrounds to adapt to school environment and deal with educational requirements, * to plan, organise and carry out leisure activities for children and students (singing, musical, physical, art, dramatic and other activities), * to exercise and protect children's rights. |
| 4. Range of occupations accessible to the holder of the certificate 3 |
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| Graduates find work as pedagogical employees at schools and educational institutions.  Examples of potential job titles include: teaching assistants, educator's assistant and assistant of master in vocational education. |

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| 5. Official basis of the certificate | |
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| Body awarding the certificate | Authority providing accreditation / recognition of the certificate |
|  | Ministry of Education, Science, Research and Sport of the Slovak Republic  Stromová 1  813 30 Bratislava  Phone: +421 2/59 374 111  [www.minedu.sk](http://www.minedu.sk) |
| Level of the certificate (national or European) 1  Full secondary vocational education  SKQF/EQF 4  ISCED 354 | Grading scale / Pass requirements  1 – excellent  2 – praiseworthy  3 – good  4 – sufficient  5 – insufficient |
| Access to next level of education / training 1  Higher vocational education, ISCED 554  University, 1st degree, ISCED 655, 645, 665  University, 2nd degree, ISCED 766 | International agreements on recognition of qualifications1 |
| Legal basis | |
| Act No. 245/2008 Coll. on Education and Training (Education Act) and on amendment of certain acts; Act No. 61/2015 Coll. on Vocational Education and Training and on amendment of certain acts; Decree of the Ministry of Education of the Slovak Republic no. 318/2008 Coll. on the completion of studies at secondary schools, as amended. | |
| 6. Officially recognised ways of acquiring the certificate | |
| Successful completion of the four-year training program in the given field of study by passing the school leaving examination. | |
| 7. Additional information  After successful completion of the training program in the given field of study the graduates receive a certificate confirming their passing of the school leaving examination. | |
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| Entry requirements 1   * lower secondary education ISCED 244 * fulfilment of prerequisites in the admission procedure | |
| More information (including a description of the national qualifications system) | |
| Ministry of Education, Science, Research and Sport of the Slovak Republic, Study and Training Group  <https://www.minedu.sk/18673-sk/studijne-a-ucebne-odbory-sauo/> | |
| National Europass Centre | |
| State Vocational Education Institute  Bellova 54/a,  837 63 Bratislava  [europass@siov.sk](mailto:europass@siov.sk)  [www.europass.sk](http://www.europass.sk) | |